

FOREST RANCH COMMUNITY ASSOCIATION

11/16/2022 MEETING MINUTES

Call to Order: Nancy called meeting to order at 7:07pm

Pledge of Allegiance

Roll Call: Attendees were asked to sign in on the Roll Call sheet

Approval/Review of 10/19/2022 Minutes: Minutes were approved/seconded

Secretary Report: No Report

Treasurer Report: No Report

Center Coordinator Report:

- Sit and be Fit no longer offered
- 6 current rentals

Old Business:

- Thanksgiving Dinner
 - 30 RSVP's to date
 - Nancy gave Mishka the donation checks from Lions, Women's Club, and Mountain Joy Fellowship
 - Mishka will coordinate volunteers
 - 4:00pm will be for meet and greet and 5:00pm for dinner
- Key Assignment Reporting
 - Mishka is still working on this
- Mountain Joy Fellowship Christmas Eve Nativity Play
 - Pam told the Women's Club that the first rehearsal has happened.
 - Women's Club is helping with the costumes
 - Women's Club to reach out to Kathy if they need to schedule the community center for any additional days

Open Business:

- Dead Trees & Neighbor's Damaged Shed
 - No Report
- Insurances Review
 - Waiting to hear from Mountain Joy Fellowship regarding their insurance
 - We cannot afford the Fair Plan, it is too expensive.
 - Currently, we only have liability. We may need to carry that over.
- New Website
 - It is up and running – forestranchcommunity.com
 - Please provide feedback on the site

New Business:

- December General Meeting
 - We might think about cancelling the December meeting.
 - It would land on the 21st
 - Mishka to determine if it is needed or can be cancelled
- Vote to add Janet Brownell to the Women's Club Bank Account
 - Women's Club would like to add 2 names to their account
 - Currently, Loraine is the only signer
 - Women's Club would like to add Janet and Christine (Secretary)
 - We need minutes stating who they have selected as their new officers
 - Janet to give Heather a list of officers
 - In the past, a letter has been submitted to Tri-Counties Bank. Heather to provide a letter. (Beth to provide Heather with a past template)
 - We should be getting monthly minute copies from the Women's Club minutes, and a copy of the monthly bank statement.
 - We have to account for their income on our 990 at the end of the year
 - Janet to add this to the Women's Club by-laws
 - Janet to get a copy of the MOU we have with the Women's Club from Hannah.
 - It was signed by Hannah and Marlene.
 - Women's Club Officers
 - President – Vacant
 - Vice President – Janet Brownell
 - Treasurer – Lorraine Overton
 - Secretary – Christine Carrol Kinder
 - FRCA Rep – Sharon Hintz
 - Email: FRwomensclub@gmail.com
- Google Workspace
 - Being used by most schools
 - Janet's job with BCOE is Technology Coach
 - It gives the organization a space on the web that is protected. Within that space, you can set up user groups. Each user gets an email and cloud storage. Any document stored in the workspace belongs to the organization.
 - The Administrator of the account can change the password on the account and give it to someone else, ie. We could have a workspace for the secretary that can be assigned and re-assigned as needed. All documents stay in the workspace.
 - Workspace is available to businesses too, and it can be pricey
 - There is also a limited free workspace available for 501(c)3's
 - 30 gigabytes of cloud storage per user
 - Women's Club could be their own space under us, but with their own administrator
 - We could also vote to give Lion's Club a space
 - Each Club and organization in the community could potentially have their own space.
 - We would need to have an administrator.
 - Janet is willing to do this
 - The majority of the work involved is getting it up and running
 - Janet is willing to train people on how to use it as well as getting it set up
 - Could also get access to the whole google suite
 - Calendar

- Meet
 - Documents
- Our webpage could be brought into the workspace, and would look the same to the public with the same address
- Could post a calendar with all community clubs linked into one.
- There is a lot of online training available
- Janet can bring her computer and put on the big screen to do a demonstration at the January meeting
- Table this to the next meeting
- Community Center Bathroom Rejuvenation
 - Carry to the next meeting

AOB:

- PUC – Public Utilities Commission
 - AT&T – Comments can be made
 - Hazard to not have internet/phone service
 - If you make a comment, be specific about what you need
 - Beth to put letter copies at the post office where we put the Post
- It would be a good idea for Fire Safe Council and Broom to leave the president an update when they can't make the meeting
- Let reps know that if they cannot attend a meeting, send an email to Heather or Mishka with their update

Representative Reports:

- Forest Ranch Charter School (FRCS)
 - December 14th is the Chipotle takeover 3:00-8:00pm
 - A % of sales goes to the school
 - December 10th – Wreath making and table settings 2:00-5:00pm
 - Tickets on sale on the 3rd at the Post Office
 - Tickets are \$25.00
 - Bring a dozen cookies for the cookie exchange
- Company 24 Volunteer Fire Department
 - Getting ready for their internal Christmas Party
- Forest Ranch Women's Club (FRWC):
 - The Craft Sale and Bake Sale have been cancelled this year
 - Their Christmas Dinner is on December 7th
 - It is being catered by Karey Cooper
 - They have 4 cookbooks remaining
 - Gave the Lions Club \$500 towards their giving tree
 - They have money to donate if other organizations have a need
- Forest Ranch Lion's Club (FRLC)
 - The Giving Tree will be in the post office on November 28th
 - December 8th and 9th will be a bake sale/food drive at the Post Office
 - Women's Club to help
 - Recycle Day

- They got maybe \$200
 - In January they will begin accepting wine bottles
 - Next one will be December 10th 9:00-11:00am
- Internal Christmas Party will be December 13th
- They will be ringing the bell for the Salvation Army December 15th and 16th
- Kids Christmas Party
 - December 17th 1:00-3:00pm
 - Santa will be coming in a fire truck
 - Will have Christmas cookie decorating, crafts, and pictures with Santa
- December 19th or 20th they will be making gift deliveries
- They may help with the Nativity Play by serving desserts
- The Post:
 - Digital Print Shop that does our paper is retiring
 - Will go with Wilsons – who is cheaper
 - \$192 p/month plus tax for 200 copies
 - Deadline for Post submission is November 22, 2022
- Forest Ranch Fire Safety Council (FRFSC):
 - No Report
- Broom Education and Eradication Program (BEEP)
 - Gretchen may be taking this over
- Community Emergency Response Team (CERT)
 - No Report
- Mountain Joy Fellowship
 - No Report

Announcements

- 3rd Annual Community Christmas Tree Lighting
 - December 3rd
 - 2:00pm – Food Truck
 - 4:00pm – Corn Dogs, Chili Dogs, Drinks, Craft table, Face Painting, Santa
 - 5:30pm – Tree Lighting

Meeting Adjourned at 8:17pm

Respectfully submitted by Heather Childs